



County Administrator

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M E M O

TO: County Commissioners
FROM: Robert W. Wilson
DATE: October 26, 2021
SUBJECT: Appointment of IT Director Interview Committee

Interviews with finalists for the IT Director position are tentatively scheduled for Monday, November 8th. The County's recent practice has been to appoint an interview committee to conduct interviews with finalists and make an appointment and hiring recommendation to the Commission.

At the Commission meeting on November 1st I am requesting the Commission appoint two members to sit on the Interview Committee. Other members of the committee will include the County Human Resources Director, the County Administrator, and the Clay County Information Technology Director.

Following interviews on November 8th, I anticipate preparing an appointment recommendation for the Commission's consider at the November 15th Board meeting.

SUGGESTED MOTION:

Move to appoint Commissioner _____; Commissioner _____; Cass County Human Resource Director, Cindy Stoick; Cass County Administrator, Robert Wilson; and Clay County Information Technology Director, Tim Dent to the Information Technology Director Interview Committee.

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